

FREDDIE AUTOMATED SERVICING TRANSFER (FAST®)

Co-Issue XChange® Imaged Document Checklist

Borrower Name:			Property Address:			
Seller Name:			Freddie Mac Seller Number:			
Contact Name:			Phone Number:			
Contact Email address:			Fax Number:			
Freddie Mac Investor Contract Identifier #		Freddie Mac Loan #		Seller Loan Identifier #		Freddie Mac Settlement Date
Lot	Block	Subdivision		Borrower Closing Date	Servicer Loan # (if available)	
Required	Document Name (Documents That Are Not Originals Must Be Certified True Copy)					X=Attached or N/A
Yes	Fully Executed Freddie Mac Loan Selling Advisor Document Checklist					
Yes	Freddie Mac Loan Selling Advisor Funding Details Report (Final)					
Yes	Flood Certification Evidencing Life of Loan Coverage, Flood Zone and Proof of Transfer					
Yes	Tax Information Sheet (Contains Tax ID#S, Tax Authorities Name & Address, Date Last Paid, Next Due Date). If New Jersey Property, include Tax Certificate					
Yes	Signed Closing Disclosure					
Yes	Escrow Disclosure Statement /Escrow Instructions/Signed Escrow Waiver Notification evidencing items to be waived					
Yes	IRS W-9 Evidencing All Borrower Social Security Numbers					
Yes	Copy of Note, Riders and Note Modification					
Yes	NY Property – all documentation required for NY CEMA					
Yes	Copy of Mortgage (Deed of Trust), Applicable Riders and Legal Description					
Yes	Manufactured Housing Real Property Certificate Documents (or assigned COT with proper UCCs)					
Yes	Copy of Assignment to Servicer or verification of MERS Successful Transfer of Servicing					
Yes	eNotes: eConsent form and eClosing Audit Trail					
Yes	PMI Certificate and Endorsements, if applicable					
Yes	Form 1008/1077 Uniform Underwriting and Transmittal Summary					
Yes	Initial Loan Application(s) Signed by All Borrowers (FHLMC 1003)					
Yes	Final Loan Application(s) Signed by All Borrowers (FHLMC 1003)					
Yes	Supplemental Consumer Information Form (SCIF)					
Yes	Complete appraisal documentation as per underwriting/approval guidelines					
Yes	Mailing Address Certification (If Borrower's billing address is different from the property address)					

Yes	Legal Description (Copy)	
Yes	Ground Rents/Lease Agreement	
Yes	Signed Homeowners Authorization Letter (NJ, NY & IL Only)	
Yes	Homeowner Option Letter (WI & MD Only)	
Yes	Hazard Insurance Policy and/or Other Insurance Policies (Including Certificate of Insurance) and Endorsement Change Letter	
Yes	PMI Disclosure for Conventional Loans with MI/PMI	
Yes	Copy of Buydown Agreement	
Yes	First Payment Letter	
Yes	Borrower Payment History (required for seasoned loans, loans with interest credit or where UPB was amortized down) payment history must reflect P&I Payment Amounts and Due Dates and escrow amounts applied)	
Yes	Rural Housing Loans, Loan Note Guarantee	
Yes	Title Policy Commitment	
Yes	Borrower's Goodbye Letter	
Yes	All Applicable Transfer of Servicing Notification Letters (Hazard, Flood, PMI, Tax, etc.)	
Yes	Credit Report and Evidence of Borrower Credit Score	
Yes	Signed Final Closing Disclosure	
Yes	Power of Attorney	
Yes	Executed USA Patriot Act Notice to Applicants	
Yes	Name Affidavit	
Yes	Final LP Underwriting Findings Along with Loan Product Advisor Key & Transaction Number	
Yes	Final Underwriting Approval If Non-Loan Product Advisor Loan	
Yes	All Conditions of Loan Approval (whether LPA or manually underwritten)	
Yes	Signed Right of Rescission Notification	
Yes	Loan Estimate Disclosure, Taxpayer First Act Consent Form and other applicable disclosure statements signed by borrower at loan application	
Yes	<u>All Remaining Credit Documents: VOE, Pay stubs, W-2 Statements, Tax Returns, 4506-C (or acceptable alternative, see Guide Section 5302.5), VOD, Bank Statements, Divorce Decree, Lease Agreements, Etc.</u>	